

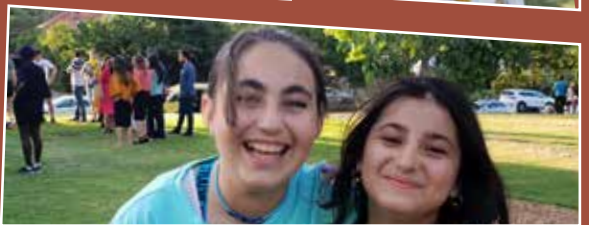
MULTICULTURAL COUNCIL WAGGA WAGGA



MULTICULTURAL COUNCIL
OF WAGGA WAGGA



ANNUAL 2019 - 2020 REPORT



Chief Executive Officer Report 2019 -2020

The annual report provides an overview of services provided in the last financial year. In addition, it showcases the work which has been achieved through productive partnerships and engagement with the communities of Wagga Wagga and region. I hope the report provides a sense of achievement for all and highlights how when working together we can achieve a community that is cohesive and harmonious.

I would like to take this opportunity to thank all staff and members of the Board of the Multicultural Council. The staff and Board's dedication, compassion and hard work has once again resulted in positive outcomes for the people we serve.

In unity and harmony

Belinda Crain

Personnel

Multicultural Council of Wagga Wagga

Wagga Wagga	
Belinda Crain	Chief Executive Officer
Daniel Harris	SETs Client Services Case Worker
Luke Delaney	SETs Client Services Case Worker
Thom Paton	SETs Community Capacity Building Worker
Andrea Daly	Refugee Youth Peer Mentoring – Project Officer
Ben Thompson	Employment Pathways -Project Coordinator
Mick Rumble	Employment Pathways – Support Worker
Geeta Parajuli	Administration Officer
Catherine Dean	Finance Officer
Debbie Robinson	Refugee Health Practice Nurse

Staff Changes

Mick Rumble joined the Employment Pathways team in September 2019

Bryce Allen resigned from the Refugee Youth Peer Mentoring program in February 2020 with Andrea Daley commencing as the Project Officer.

Meagan Ellis resigned as the Refugee Health Nurse in February 2020 with Debbie Robinson commencing in March 2020.

Chair Report 2019 - 2020

It is my great pleasure to produce the Chair's report for 2019/2020.

This year has been a very productive time for Multicultural Council of Wagga Wagga (MCWW), and for our clients. Although it has been a challenging time, MCWW with admirable courage and perseverance, managed to continue to deliver a wide array of services that it has been offering to its clients, plus new initiatives to provide high quality programs/events/services to assist people from culturally and linguistically diverse backgrounds to integrate successfully into the Wagga Wagga and surrounding communities keeping closely in line with our newly revised [Strategic plan](#). Some of the key services/programs include: MNSW Leaders in Cultural Diversity (LinCD) Program, Employment Pathways program, The Refugee Health Assessment Centre services, and Refugee Youth Peer Mentoring Program (RYPMP). You may find details of these programs and also about other services of MCWW in this Annual Report.

We have also been able to secure new grants and extension of grants for the following programs: EPP Employment Pathways program, Cancer Screening Awareness Program and Refugee Health Assessment clinic which provide new and continuing services to our clients.

Periodic review of the Constitution of the council is a requirement to be fulfilled by the Board of the Council. Accordingly, having carefully taken into account the emerging trends in the sector, and to align with the Vision/Mission of the organization as outlined in the Strategic Plan 2019-22, the current Board revised the Constitution of MCWW, and it is ready to be ratified at the next AGM. The Board has also reviewed and adopted four important policies/procedures during the current period. They are: Delegations Policy, Authority to sign Cheques Policy, Financial Transaction Cards Policy and Fraud Risk Management Policy.

Covid-19 has certainly impacted upon our normal way of life since the first quarter of this year. In this new environment, MCWW remained operational with health directives in place. However, the appointment for the Business Development position had to be put on hold until the situation gets better. Also, a number of activities such as Harmony Day, Refugee Week, Community Events and our weekly group activities and information sessions have had to be put on hold due to the pandemic.

The Community Garden project was functioning well until the Covid-19 outbreak. As this initiative is well in line with our mission, and the pandemic hit community gardeners needed further support during this difficult time, the MCWW has decided to renew the lease of the Community Garden property for another year.

Finally, I wish to thank our outstanding CEO Belinda Crain and her staff for their commitment to continuously deliver the great services to our clients in particular, and the community in general. I also highly appreciate the contribution rendered by Board Executives: Vice-Chairperson Ray Goodlass, Secretary Saba Nabi, Treasurer Chiu Phua, and other Board members: Kiprono Langat, Enas Mohamed, Ndungi Wa Mungai, Alison Reid, Ruth Bailey and Sophia Dywili. And to conclude, thanks are also due to the funding bodies that provide the financial sustenance to keep us going, to our many friends, and also to the people of Wagga Wagga who provide us with such a congenial environment to do our work for the region's refugee and CALD communities.

Yapa Bandara

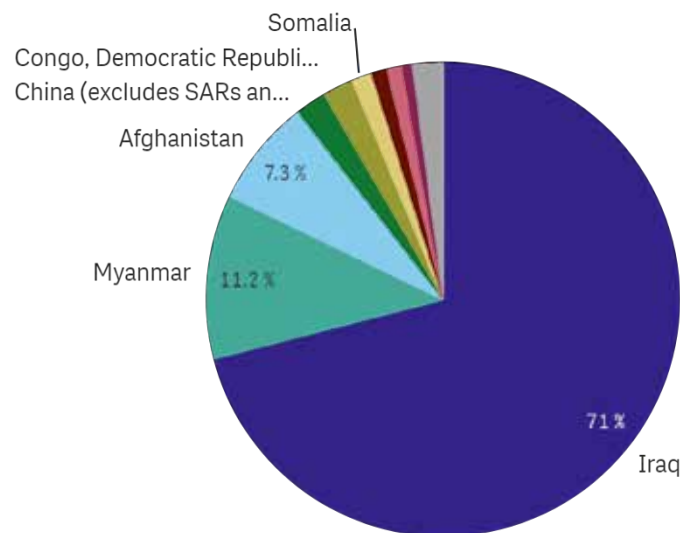
Settlement Engagement and Transition Service (SETS) Client Services

SETS – Client Services provides clients with settlement-related information, advice, advocacy, and assistance to access mainstream and other relevant services. Services will be delivered in accordance with a needs-based approach. Typically, client needs will align with the nine priority areas identified in the National Settlement Framework. SETS – Client Services has a key role in facilitating acquisition of English language skills, supporting engagement with education and training, and building employment readiness with services complementing other settlement and mainstream services. In the FYE 2020 MCWW conducted 90 intake and assessment with new clients. MCWW’s engagement with the regional HSP provider has begun to take effect. There is now a steady referral rate from the HSP provider.

Migration and family separation continues to be a major concern for our clients. SETs staff access local and metropolitan migration services to support clients with migration related issues. This has provided peace of mind for many clients. MCWW has increased its contact with employers and employment network providers. This has led to further employment opportunities for clients. A good example of this is the Solar Farm development where the employment contractor held interviews for MCWW clients at our office. Clients with low English skills have also been employed in large numbers through the abattoir, recycling and cleaning services. Clients with better language and employment skills have been matched in hospitality and personal care.

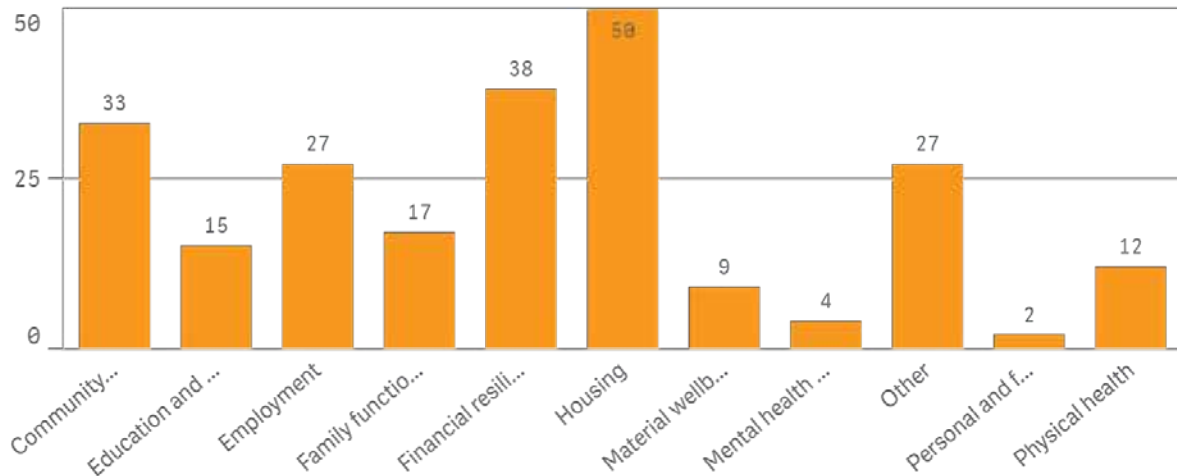
Individual Clients and Support Persons by Country of Birth

Top 10



MCWW continues to be a hub for refugees and migrants by sharing of information and resources. In working closely with the SETs Community Capacity worker we have been able to link clients to other activities to increase their independence and civic participation.

Individual Clients and Support Persons by Referral Reason

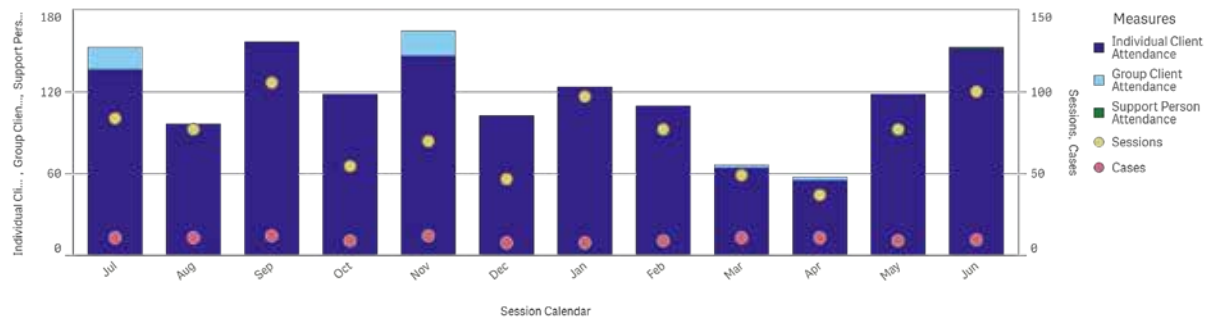


In the community, SETs have been active in educating our clients and mainstream services. Our clients have benefited from presentations and programs on topics including migration, taxation, utilising MyGov, Library orientation, diabetes, safe food handling, gas and electricity bills, child protection and buying a home. SETs also hosted programs that engaged clients in common interest groups including cultural language, physical wellness, sewing, music, art and sport.

MCWW represented the CALD community at interagency and advisory meetings; Wagga Youth Interagency Group meeting, Relationships Australia Advisory Board, MNSW Regional Advisory Committee, Wagga Wagga City Council DVproject:2650 Steering Committee, Domestic and Family Violence Reference Group, Cooperative Legal Service Delivery meeting

MCWW SETs remains a key service provider within the community for referral, support and coordination of new and emerging communities

Attendances per month



This year the Settlement Engagement and Transition Service (SETS) continued to provide despite the Coronavirus which started to impact on our program delivery mid-March 2020. Staff have continued to see clients (both existing and new) face to face adhering to social distancing, handwashing and other procedures in place to ensure the safety of staff and clients.

Information Sessions

- Legal Aid – Sponsoring families
- Tax Help
- Centrelink Digital Information
- Community Library Tour
- Legal Aid – Sponsoring partner
- Keeping Children Safe
- Buying a House in Australia
- Safe Food Handling
- First Aid training
- QRP training
- NRMA Safe Drivers Program
- CPR training

Settlement Engagement and Transition Service (SETS) Community Capacity

The aim of SETs Community Capacity Building activities is to equip and empower new and emerging communities and organisations to work towards collectively increasing the social participation, economic and personal well-being of community members to ensure that positive settlement outcomes are sustained in the long term.

This has included ongoing consultation with community leaders to identify the settlement goals of each of the local communities within the short, medium and long term.

Common goals that were identified within the consultation across all communities included:

- participation and engagement in opportunities within the broader community to increase both social and professional networks
- opportunities to engage in both formal and informal training pathways
- strengthening networks to increase communal knowledge and identifying where to access information
- the ability for communities to host events for days of cultural significance and/or develop programs to respond to identified community issues or opportunities.

MCWW has worked alongside each community in strengthening both social and professional networks, linking with service providers to support community engagement and independence and increase access to community resources.

Multicultural Council of Wagga Wagga has supported a number of community groups in the development and facilitation of a range of community led projects and events.

This has included supporting communities through the application process when applying for funding, with 5 individual projects and events successfully receiving funding through the Wagga Wagga City Council Annual Grants program.

Each community have been assisted and supported to access equipment and venues for the delivery of projects and events such as Losar the Tibetan New Year Celebration, Eid celebrations within the Afghan Community, Yazidi events such as New Year's Celebrations and Black Day.



MCWW has hosted a range of information sessions and workshops with service providers when responding to community issues, concerns or opportunities that are raised – such as health information sessions and community legal education and has supported individuals to engage in a range of accredited and non-accredited training.

This has included MCWW facilitating the opportunity for 46 community members to participate in acquiring their Senior First Aid Certificate, with training delivered by the local branch of the Royal Life Saving Society This has helped community leaders and key community contacts to meet their obligations in responsible event management and being able to respond in these and other emergency situations.



MCWW facilitated 13 community members to complete their Food Safety qualifications through Riverina Community College. As a result of attaining this qualification individual have been now able to run food stalls at local community events. For example, MCWW directly supported 10 stalls from 8 communities to participate at Fusion Multicultural Street Festival 2019.

In addition, MCWW facilitated a workshop delivered by Wagga Wagga City Council’s Environmental Health Team about the legislative requirements in hosting temporary food stalls in the lead up to FUSION Multicultural Street Festival.



An example of non-accredited training MCWW has been facilitating is the weekly Jobs Club every Friday where community members can access assistance on a range of topics, including:

- How to build and update a resume and cover letter
- Where the best place to search for jobs are and how to make job applications stand out
- Practice interview skills
- Improving Computer Skills

In November 2019 MCWW facilitated the opportunity for 25 community leaders to participate in Mental Health First Aid Training as this area had been identified as a topic of interest for each of the communities and acted as a platform to introduce participants to other mainstream services within the field, including Wellways, STARTTS and Like Mind. The training was held over two days with representatives from the Afghan, Burmese, Yazidi, Sudanese and Tibetan communities.



Following the Mental Health First Aid Training MCWW facilitated the opportunity for 11 community leaders to participate in the QPR Suicide Awareness Training. As a result of participating in this training 4 of the Community Leaders were then selected to be part of the Community Champions program ran by Wellways promoting the importance of mental health awareness.

A number of programs have focused on the skills development and engagement of young people who have been identified as emerging leaders; 12 Young Leaders participated in the “Shape Your City” Consultation with Wagga City Council’s Youth Development Officer on the 11th of March 2020

MCWW in partnership with NRMA engaged 18 young people to participate in Safe Driving Courses. Since undertaking the program 11 of the participants have now received their Provisional Drivers licence, greatly increasing the ability for them and their families to engage in a range of opportunities.

MCWW’s offices have become a hub of activity with many communities accessing the venue to deliver programs and events including language classes, community led workshops and celebrations.

MNSW Leaders in Cultural Diversity (LinCD) Program



Aims and Objectives (Does this need a different heading, or one above this one?)

Strategic Priority One: Community

- Play leadership role in positively influencing public conversations about cultural diversity.
- Promote social cohesion and community harmony in the broader community of NSW.
- Enable people to participate and feel culturally and socially connected.

Strategic Priority Two: Language

- Promote the effective use and value of interpreting and translation services in the non-government sector.
- Promote and support English language learning as the key to participation.
- Promote and support community language learning as a linguistic asset for the State.
- Provide training to mainstream government and non-government agencies in the use of interpreting services.

Strategic Priority Three: Capability

- Play a role in building capability in the community, non-government and private sectors to effectively deliver services in a culturally diverse society.
- Build cross-cultural and cross-sector collaboration between grassroots and emerging communities, well-established and peak community organisations and NGOs, and government.
- Support community leaders and organisation's ability to self-advocate.
- Support individuals and communities to navigate services and system

Employment Pathways

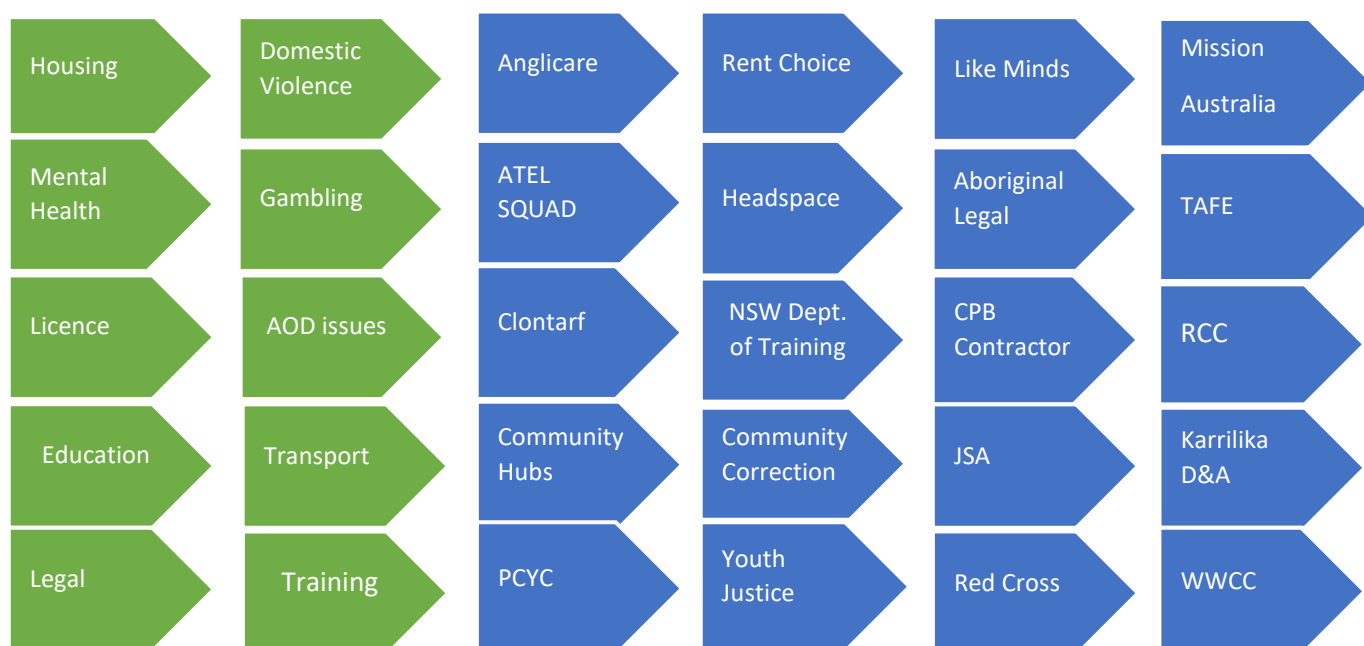
Employment Pathways is a NSW Government initiative funded by the Department of Communities and Justice with the objective of securing 50 jobs over a 2-year period. The programs target was to work with vulnerable community members who reside in Social Housing Estates of Wagga Wagga including Tolland, Koorinal, Ashmont and Mount Austin to address barriers to gaining sustainable and meaningful employment. 2019 – 2020 was the second year of the 2-year contract with 46 jobs being secured in this reporting period, in total the program has secured a total of 74 jobs which is 48% over the programs contracted target. This success has led to Employment Pathways contract being renewed as the program is seen as vital contributor to the employment and wellbeing for people living in the Wagga Wagga Community.

In September 2019 Mick Rumble was employed to join the team as a Support Worker and his work ethic and passion has been instrumental in the success of the program. Mick has formed supportive relationships with our clients and has also created excellent partnerships with other community services to continue the growth of Employment Pathways. During 2019 – 2020 we have completed intake and assessments for a further 82 clients with 70% being from Aboriginal identified backgrounds. We have also maintained, supported and provided post placement assistance to our caseload of 190 clients. Of the 46 jobs secured, 28 employment positions have been filled by our Aboriginal clients this year.

We have continued to build strong relationships with our community and the major strength of our program is our ability to connect our clients to the most efficient and supportive referral services. We use this to assist our clients in overcoming their barriers to unemployment and work collaboratively together to achieve successful outcomes.

Identified Barriers

Partner Services



A major success was the CPB Hospital Employment Project which applied a training model designed by Wagga Employment Connections Training Group. This project was focused on construction training for unemployed community members from Aboriginal identified backgrounds and woman in non-traditional trades. The team included NSW Training, ATEL, CPB Contractors, TAFE, Anglicare and Multicultural Council Wagga Wagga. Our focus was to assist with external issues to help students complete the course and gain employment in construction at Wagga Base Hospital site. There have now been 2 courses completed this financial year with 6 students gaining employment onsite and a further 4 being employed externally with other organisations. Employment Pathways also assisted with 8 contracted employment outcomes with Beon Energy at the Bomen Solar Farm.

In our support roles, staff have been involved in community clean ups in Tolland and Koorringal, attended court and legal matters, Youth Justice conferences, Mental Health and Centrelink appointments; provided work readiness assistance at the community hubs, the youth refuge and local schools; provided mentorship, transport and made ourselves available to the vulnerable in community. We continue to contribute and are active members in Community Service Meeting Groups including Wagga Partner Facilitation Group (Housing), Community Drug Action Team (Drug & Alcohol & Mental Health) and the Wagga Youth Interagency Group (Youth).

The COVID19 pandemic hit especially in our last quarter and initially caused concern to our clients and local employers. As we worked through restrictions and government assistance packages including Job Keeper, we were able to focus on positive opportunities including apprenticeships, training initiatives and updating resumes and work readiness. We found majority of our clients were motivated to seek employment and actively apply for positions.





The Refugee Health Assessment Centre

The Refugee Health Assessment Centre (RHAC) has been extremely busy over the last 12 months with **50** clinics held between July 2019 – June 2020. A total of **80** families have been seen consisting of **501** individual patients.

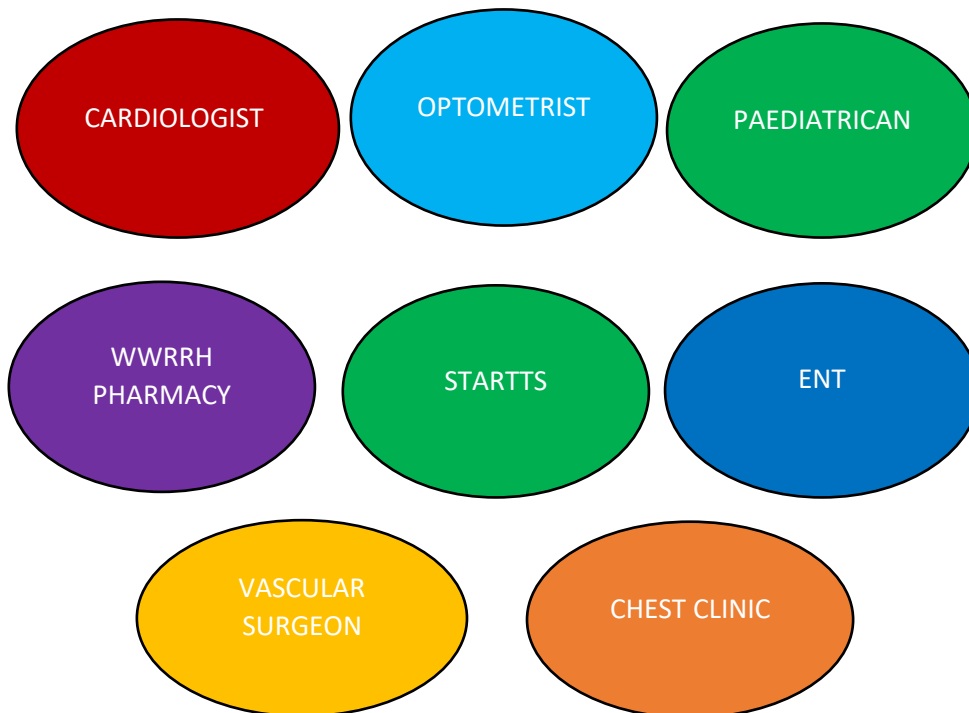
The majority of families we have welcomed to the clinic have been Yazidi's from Northern Iraq and we have also welcomed families from Myanmar and Tibet.

In February 2020 Meagan Ellis resigned as the Refugee Health Nurse and I, Debbie Robinson commenced on March 2nd 2020.

Since I started in March we have seen 279 individuals in the clinic and have held 2 extra clinics in April and May due to the high numbers of referrals.

The RHAC aim is to provide quality, coordinated, primary health care to meet the needs of Refugee/Humanitarian entrants prior to transitioning to local GP's.

Referrals



Due to Covid 19 dental services were withdrawn in March and as yet have not restarted due to health restrictions. Pathology continued to attend the clinic when we were seeing new families for their initial appointment.

Refugee Youth Peer Mentoring Program (RYPMP)

The RYPMP started in 2018 and ran through to the end of June 2020, running for twenty-one months. The Multicultural Council of Wagga Wagga has operated the RYPMP as part of a consortium of four service providers in Wagga Wagga, Western Sydney and the Illawarra. The program was funded by the NSW State Government to support and build the capacity of young people with a Refugee background to achieve and maintain active citizenship.

The RYPMP targeted young people from refugee backgrounds who are 17-25 years old and are in most need of support to: navigate education and employment pathways, access a range of services and participate in community life and build positive connections with peers, family and community.

Refugee youth are a diverse group with many different experiences and cultural backgrounds. There are some common issues that face many young refugees, including language barriers, attempting studies in a foreign language, social integration at school and in the broader Australian Society, trauma of past life, having often come from war torn countries, and or poor mental health, intergenerational conflict, part time employment and responsibilities of supporting family, and orientation with immediate local community, shops, public transport.

Through one-to-one connections and activities in groups, the program has helped young people in our community to make connections with people from a range of backgrounds, helping them to achieve educational success, to find employment, and to work towards their goals. Crucially, the friendships and intercultural knowledge that they have built will be a source of strength and stability in the coming years as they become active citizens.

During the exit strategy process positive feedback was given from both mentors and mentees.

Acquiring English language skills - This was a primary goal for many young people that was achieved through matching with individual or group mentors and providing support activities with which to practice their skills.

Engaged in pathways toward employment- Employment was another goal that featured often for mentees. Individual and group mentoring provided basic skills development in resume writing and interview preparation, as well as support to identify and apply for positions. This was also supported internally by the Employment Pathways team at the Multicultural Council.

Participation in community life - Many mentees lacked the confidence to actively participate in community activities, until getting involved in the RYPMP. Attending events with their mentors, or forming groups for mentoring, eased their anxiety and helped gained positive experiences.

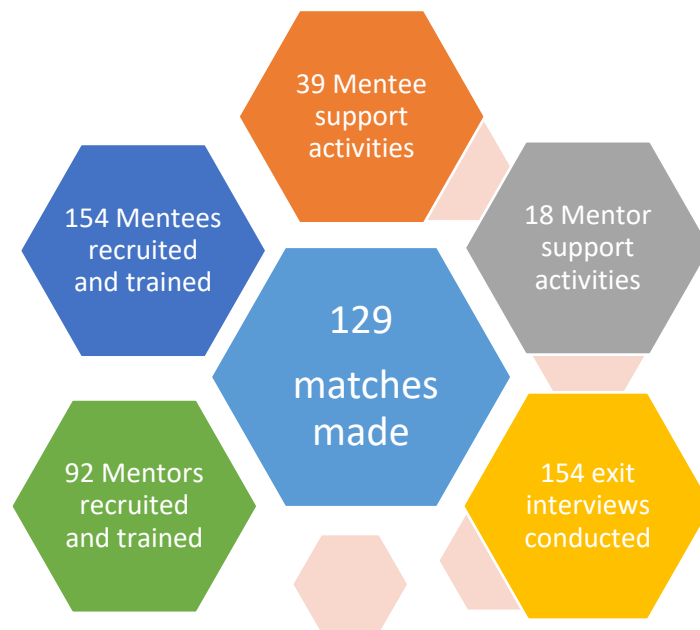
Positive peer networks - Many mentees had little to no peer networks until joining the RYPMP. Through their mentors they were able to develop a positive relationship that was often extended through participation in group and/or support activities. Meeting other goals such as joining sporting teams, education and employment pathways also helped develop positive peer networks.

Participating in volunteering activities - All mentors in the RYPMP were volunteers, and many mentees went on to become volunteer mentors as well. There were also many other opportunities to volunteer in

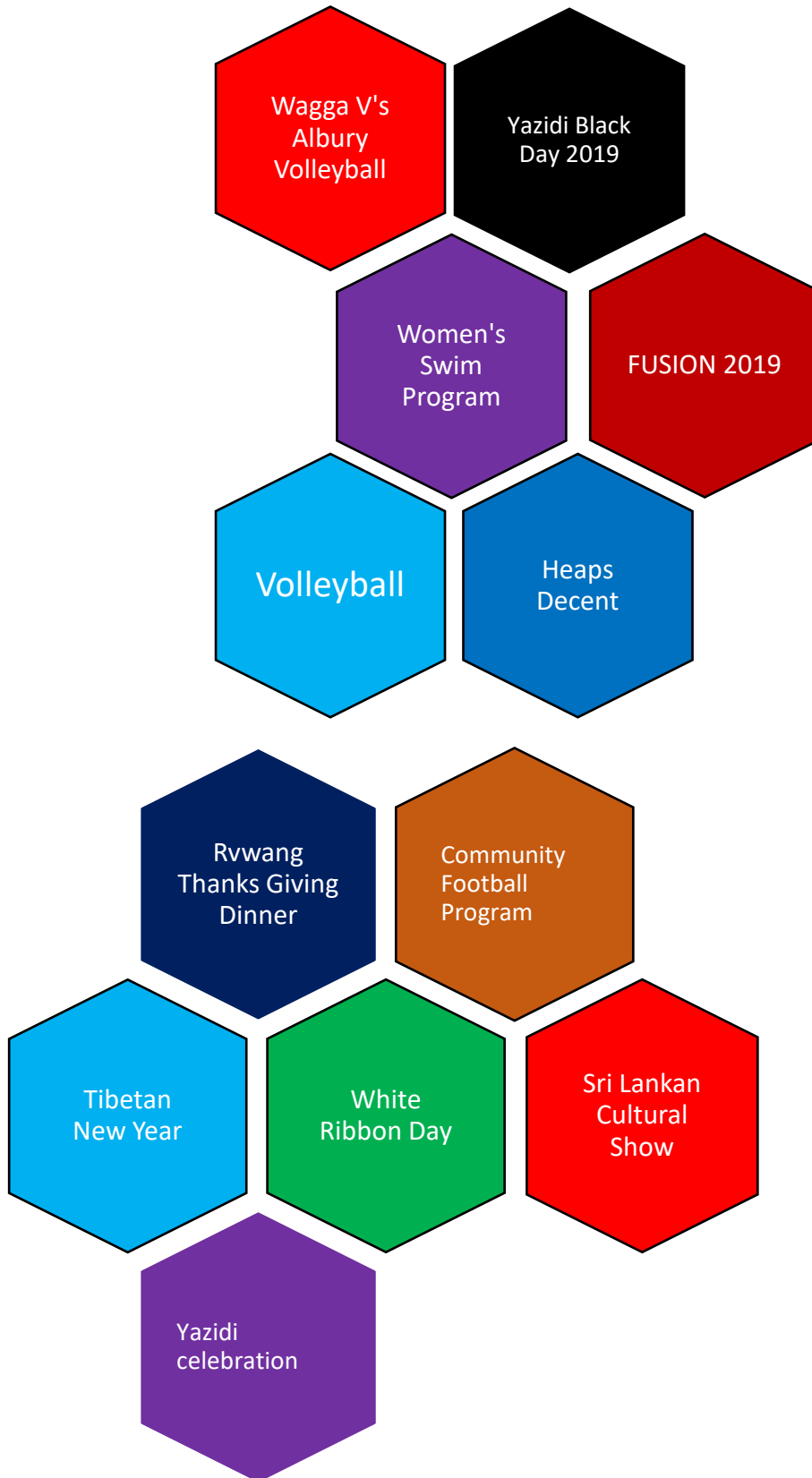
community events, promotional opportunities and supporting and running group activities within the program.

Personal Wellbeing - All key indicators of this domain - positive relationships, positive self-esteem, positive physical and mental health, goals for the future and understanding of pathways, well developed life skills and positive intergenerational relationships – were evident in the journey of all participants.

Project Officers from the RYPMP travelled to Goulburn to reflect and acknowledge the success of the finalisation of the program. The Project Officers were able to share and learn from each other’s experiences as well as contribute to the final CORE closure report.



Community Events and Activities



Partner Projects - No Borders in Our Sky

Who are we now as a community, and who could we be?

No Borders In Our Sky brings diverse young people together to express their vision for harmony and belonging, and to tackle global issues arising from prejudice and racism at a grassroots level. This project launched in April 2019 in partnership with Heaps Decent, a Sydney based arts organisation we have been working with for many years.

Spread over 2 years, participants have been exploring music production and visual media, creating a number of public outcomes in the local community. Creative workshops have included music recording and production, iPad illustration and animation, Virtual and Augmented Reality using Oculus Quest, and mixed media digital and traditional artforms.

At the Fusion Festival members of the community were invited to participate in a postcard challenge with the prompt: To make our community a friendlier, inclusive and peaceful place for everyone, I challenge you to...

By the end of the festival there were stacks of filled in postcards, and a wide range of insightful responses. They will be used in a final project exhibition.

In June a large-scale public mural was installed, featuring 28 self-portraits constructed from map fragments that identify heritage and homes unique to each participant. Each portrait is a window into the imaginations, journeys and reflections of more than 50 participants who came together to connect in friendship and harmony. By using the Heaps Decent AR app, audiences can further interact with the mural by scanning each portrait to reveal more content - from music, poetry and interviews, to animations and artworks.

This project is funded by the COMPACT Program, an initiative of the NSW Government. COMPACT is a program administered by Multicultural NSW and "aims to inspire young Australians from all communities to stand up and stand united against the divisive forces of fear and hate as champions for community harmony."

The pictures on the following pages include an interactive code embedded in each panel that can be scanned with the **Heaps Decent AR** app to discover more works from the young artists within each panel including Music, Interviews and 3D Artworks.

How to Use

- Download the app!
 - [App store](#)
 - [Google Play](#)
- Enable camera access for the app
- Ensure you have reasonable network connection or Wi-Fi
- Point your phone at any of Heaps Decent's augmented reality enabled artworks or markers
- Wait for the augmentation to load.





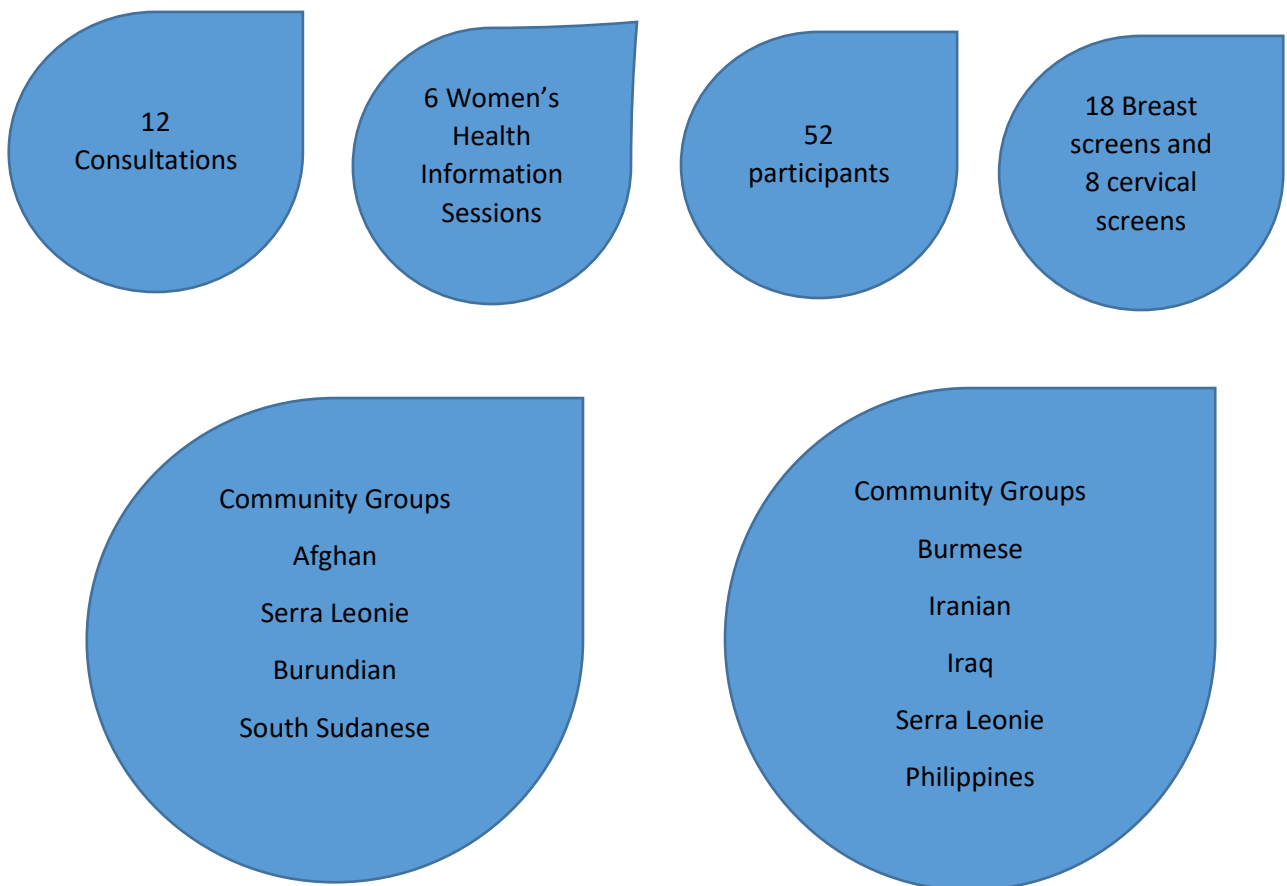


CALD Communities - Engagement with Cancer Screening

The Multicultural Council of Wagga was funded by Primary Health Network Murrumbidgee to identify and design a range of activities to increase CALD community's awareness of to assist in their engagement with the three national screening programs; National Cervical, BreastScreen and National Bowel Cancer screening to increase the uptake of screening.

The implementation phase of the project began with consultations and collaboration with CALD communities to identify their existing knowledge held about the National Screening programs and to see whether there was a need to educate or address cultural sensitivities about accessing the screening process. The Multicultural Council facilitated a number of Women's and Men's health sessions and booked block screenings with Breast Screen for eligible women.

The project commenced July 2019 for a period of 12 months but due to Covid 19 the project was put on paused and extended to December 2020.



**MULTICULTURAL COUNCIL
OF WAGGA WAGGA INCORPORATED
ABN 86 406 307 065**

**FINANCIAL STATEMENTS
30 JUNE 2020**

MULTICULTURAL COUNCIL OF WAGGA WAGGA INCORPORATED
ABN 86 406 307 065

STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2020

	Note	2020 \$	2019 \$
Revenue	2	1,255,124	1,239,292
Administration expenses		(134,755)	(140,761)
Depreciation expense		(37,358)	(52,690)
Operating expenses		(138,911)	(247,096)
Employee expenses		(833,867)	(764,412)
Operating surplus from ordinary activities before income tax		110,233	34,333
Income tax expense	1	-	-
Operating surplus after income tax		110,233	34,333
Other comprehensive income		-	-
Total Comprehensive income		110,233	34,333

The Statement of Comprehensive Income is to be read in conjunction with the notes to and forming part of the financial statements.

MULTICULTURAL COUNCIL OF WAGGA WAGGA INCORPORATED
ABN 86 406 307 065

STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2020

	Note	2020 \$	2019 \$
CURRENT ASSETS			
Cash & cash equivalents	3	3,361,802	3,329,939
Trade & other receivables	4	108,513	131,378
TOTAL CURRENT ASSETS		3,470,316	3,461,316
NON-CURRENT ASSETS			
Property, plant & equipment	5	40,721	78,079
TOTAL NON-CURRENT ASSETS		40,721	78,079
TOTAL ASSETS		3,511,037	3,539,395
CURRENT LIABILITIES			
Trade & other payables	6	37,201	57,779
Deferred revenue		50,000	199,068
Provisions	7	177,035	145,981
TOTAL CURRENT LIABILITIES		264,237	402,828
TOTAL LIABILITIES		264,237	402,828
NET ASSETS		3,246,800	3,136,567
EQUITY			
Retained earnings		3,246,800	3,136,567
TOTAL EQUITY		3,246,800	3,136,567

The Statement of Financial Position is to be read in conjunction with the notes to and forming part of the financial statements.

MULTICULTURAL COUNCIL OF WAGGA WAGGA INCORPORATED
ABN 86 406 307 065

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2020

	Note	2020 \$	2019 \$
Balance at 1 July 2019		3,136,567	3,102,234
Operating surplus		110,233	34,333
Balance at 30 June 2020		<u>3,246,800</u>	<u>3,136,567</u>

The Statement of Changes in Equity is to be read in conjunction with the notes to and forming part of the financial statements.

MULTICULTURAL COUNCIL OF WAGGA WAGGA INCORPORATED
ABN 86 406 307 065

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2020

	Note	2020 \$	2019 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash receipts in the course of operations		1,246,197	1,113,425
Cash payments in the course of operations		(1,246,126)	(1,463,816)
Interest received		31,792	64,653
Net cash provided by operating activities	8(ii)	31,863	(285,738)
CASH FLOWS FROM INVESTING ACTIVITIES			
Payment for property, plant and equipment		-	-
Proceeds from sale of property, plant & equipment		-	-
Net cash used in investing activities		-	-
Net increase/(decrease) in cash held		31,863	(285,738)
Cash at the beginning of the financial year		3,329,939	3,615,676
Cash at the end of the financial year	8(i)	3,361,802	3,329,939

The Statement of Cash Flows is to be read in conjunction with the notes to and forming part of the financial statements.

MULTICULTURAL COUNCIL OF WAGGA WAGGA INCORPORATED
ABN 86 406 307 065

NOTES TO AND FORMING PART OF THE ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2020

NOTE 1 - STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Australian Charities and Not-for-Profits Commission Act 2012 and government funding providers. The Committee has determined that the Association is not a reporting entity.

The financial statements have been prepared in accordance with the recognition and measurement requirements of the following Australian Accounting Standards and Accounting Interpretations:

- AASB 101 - Presentation of Financial Statements
- AASB 107 - Statement of Cash Flows
- AASB 108 - Accounting Policies, Changes in Accounting Estimates and Errors
- AASB 1048 - Interpretation of Standards
- AASB 1054 - Australian Additional Disclosures.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(a) Income Tax and Other Concessions

The Association is a Public Benevolent Institution and is endorsed with the following exemptions:

- Income Tax Exemption
- FBT Exemption
- GST Concessions

(b) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense.

(c) Revenue Recognition

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transactions will flow to the Association and specific criteria relating to the type of revenue as noted below has been satisfied.

All revenue is stated net of the amount of goods and services tax (GST).

Revenue is measured at the fair value of the consideration received or receivable and is present net of returns, discounts and rebates.

MULTICULTURAL COUNCIL OF WAGGA WAGGA INCORPORATED
ABN 86 406 307 065

NOTES TO AND FORMING PART OF THE ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2020

NOTE 1 - STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

(c) Revenue Recognition (continued)

Program Funding

Grant funding is recognised as revenue under AASB 1004 when the following conditions are met:

- The entity obtains control of the contribution or the right to receive the contribution;
- It is probable that the economic benefits comprising the contribution will flow to the entity; and
- The amount of the contribution can be measure reliably.

Grant revenue is recognised in the Statement of Comprehensive Income when it is controlled. When there are conditions attached to the grant revenue relating to the use of the grants for specific purposes or requiring repayment if the grant is unspent, it is recognised in the Statement of Financial Position as a liability until such conductions are met or services provided.

Interest

Revenue from interest is recognised on an accruals basis.

Donations and other Contributions

Income arising from the contribution of an asset (including cash) to the entity are recognised as revenue upon receipt.

(d) Plant and Equipment

All acquisitions of assets are recorded at the cost of acquisition, being the purchase consideration determined as at the date of acquisition, plus costs incidental to acquisition.

Depreciation

All furniture and equipment is depreciated on a straight-line basis over a 3 year term.

Motor vehicles are depreciated on a straight-line basis over a 5 year term, reflecting the expected useful life of these assets.

Leasehold improvements are depreciated over the course of the lease period.

(e) Employee Benefits

Provision is made for the Associations' liability for employee annual and long service leave benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at current nominal values plus any associated on-costs.

MULTICULTURAL COUNCIL OF WAGGA WAGGA INCORPORATED
ABN 86 406 307 065

NOTES TO AND FORMING PART OF THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2020

	2020	2019
	\$	\$
NOTE 2 - REVENUE		
Grants received	1,071,856	1,160,196
Interest	31,792	64,653
Cashflow Boost	50,000	-
JobKeeper subsidies	90,000	-
Other income	11,476	14,443
	<u>1,255,124</u>	<u>1,239,292</u>
	<u>1,255,124</u>	<u>1,239,292</u>
NOTE 3 - CASH & CASH EQUIVALENTS		
Cheque Account	645,260	666,721
Debit Card	8,086	8,268
General Account	16,734	16,678
Rent Account	7,160	-
Term Deposits	2,683,563	2,637,070
Petty Cash	1,000	1,201
	<u>3,361,802</u>	<u>3,329,939</u>
	<u>3,361,802</u>	<u>3,329,939</u>
NOTE 4 - TRADE & OTHER RECEIVABLES		
Trade debtors	53,370	78,313
Rental bonds	16,840	28,587
Other receivables, prepayments and advances	38,303	24,477
	<u>108,513</u>	<u>131,378</u>
	<u>108,513</u>	<u>131,378</u>
NOTE 5 - PROPERTY, PLANT & EQUIPMENT		
Leasehold improvements - at cost	57,468	57,468
Less: accumulated depreciation	(57,468)	(52,127)
	<u>0</u>	<u>5,341</u>
Equipment and furniture - at cost	73,064	73,064
Less: accumulated depreciation	(60,956)	(56,533)
	<u>12,108</u>	<u>16,530</u>
Motor vehicles - at cost	137,971	137,971
Less: accumulated depreciation	(109,358)	(81,764)
	<u>28,613</u>	<u>56,207</u>
Total property, plant & equipment	<u>40,721</u>	<u>78,079</u>
	<u>40,721</u>	<u>78,079</u>

MULTICULTURAL COUNCIL OF WAGGA WAGGA INCORPORATED
ABN 86 406 307 065

NOTES TO AND FORMING PART OF THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2020

	2020	2019
	\$	\$
Property, plant & equipment - movement		
Balance at the beginning of the year	78,079	130,769
Depreciation	(37,358)	(52,690)
Carrying amount at the end of the year	40,721	78,079

NOTE 6 - TRADE & OTHER PAYABLES

Accrued expenses	-	20,312
Trade creditors	13,140	17,642
GST payable	6,725	10,325
PAYG payable	17,336	9,500
	37,201	57,779

NOTE 7 - PROVISIONS

Current

Provision for annual leave	109,630	86,706
Provision for long service leave	67,405	59,275
	177,035	145,981

MULTICULTURAL COUNCIL OF WAGGA WAGGA INCORPORATED
ABN 86 406 307 065

NOTES TO AND FORMING PART OF THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2020

NOTE 8 - NOTES TO THE STATEMENT OF CASH FLOWS

(i) Reconciliation of cash

For the purposes of the Statement of Cash Flows, cash includes cash on hand and at bank and short term deposits at call, net of outstanding bank overdrafts. Cash as at the end of the financial year as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows.

	2020	2019
	\$	\$
Cash & Cash Equivalents (Note 3)	3,361,802	3,329,939
	<u>3,361,802</u>	<u>3,329,939</u>

(ii) Reconciliation of operating profit to net cash provided by operating activities

Surplus/(deficit) for the year	110,233	34,333
Add/(Less) non-cash items		
Depreciation	37,358	52,690
(Gain)/Loss on disposal of fixed assets	-	-
	<u>147,591</u>	<u>87,023</u>
Net cash provided by operating activities before change in assets and liabilities during the financial year		
(Increase)/decrease in receivables	22,864	(61,214)
Increase/ (decrease) in payables & other accruals	(20,578)	(27,494)
Increase/ (decrease) in deferred revenue	(149,069)	(297,378)
Increase/ (decrease) in provisions	31,055	13,324
Net cash provided by operating activities	<u>31,863</u>	<u>(285,738)</u>

MULTICULTURAL COUNCIL OF WAGGA WAGGA INCORPORATED
NOTES TO AND FORMING PART OF THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2020

NOTE 9 - COMPARATIVE ADJUSTMENT

In 2020 it was determined that employee sick leave benefits represent a non-vesting entitlement to the organisation and that the previously established provision for these entitlements would be removed. Sick leave will be recognised as an expense as it is incurred.

Accumulated movement in this provision relating to 30 June 2018 or earlier has been allocated against retained earnings. The effect of this adjustment in the 2020 comparative financial information is as follows:

Statement of Financial Position

	Reported Balance at 30 June 2019	Adjustments	Revised Balance at 30 June 2019
	\$	\$	\$
Provisions:			
Provision for sick leave	(76,821)	76,821	-
<hr/>			
Net Assets	3,059,746	76,821	3,136,567
<hr/>			
Retained Earnings	3,059,746	76,821	3,136,567
<hr/>			

Financial Performance

Revenue	1,239,292	-	1,239,292
Expenditure	(1,210,937)	5,978	(1,204,959)
<hr/>			
Net Profit before tax	28,355	(5,978)	34,333
<hr/>			

MULTICULTURAL COUNCIL OF WAGGA WAGGA INCORPORATED
ABN 86 406 307 065

STATEMENT BY MEMBERS OF THE COMMITTEE

The Committee has determined that the association is not a reporting entity and that this special purpose financial report complies with the reporting requirements of the Australian Charities and Not-for-Profits Commission Act 2012 and government funding providers.

In the opinion of the Committee the financial report:

1. Presents a true and fair view of the financial position of the Multicultural Council of Wagga Wagga Incorporated as at 30 June 2020 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the Multicultural Council of Wagga Wagga Incorporated will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Chairperson:

Handwritten signature

Committee Member:

Handwritten signature

Dated this 2nd day of October 2020

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF:
MULTICULTURAL COUNCIL OF WAGGA WAGGA INCORPORATED**

Opinion

We have audited the accompanying financial report, being a special purpose finance report, of the Multicultural Council of Wagga Wagga Incorporated, which comprises the statement of financial position as at 30 June 2020, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date, notes comprising a summary of significant accounting policies and other explanatory notes and the Committee's declaration.

In our opinion, the financial report of Multicultural Council of Wagga Wagga Incorporated has been prepared in accordance with the *Australian Charities and Not-for-profits Commission Act 2012*, including:

- (i) giving a true and fair view of the registered entity's financial position as at 30 June 2020 and of its financial performance and cash flows for the year ended on that date; and
- (ii) complying with relevant Australian Accounting Standards and Division 60 of the *Australian Charities and Not-for-profits Commission Regulation 2013*.

Emphasis of Matter

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The special purpose financial report has been prepared to assist the entity to meet the requirements of the *Australian Charities and Not-for-profits Commission Act 2012* and current funding providers. As a result, the financial report may not be suitable for any other purpose.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities* section of our report. We are independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Information Other than the Financial Report and Auditor's Report Thereon

The Committee are responsible for the other information. The other information comprises the information included in the Association's annual report for the year ended 30 June 2020, but does not include the financial report and our auditor's report thereon.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

Committees' Responsibility for the Financial Report

The Committee is responsible for the preparation of the financial report in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* and for such internal control as the Committee determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so. The Committee is responsible for overseeing the Association's financial reporting process.

Auditor's Responsibility

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: <http://www.auasb.gov.au/Home.aspx>. This description forms part of our auditor's report.

JOHN L BUSH & CAMPBELL

Chartered Accountants



David Rosetta

Partner

Wagga Wagga

2 October 2020

MULTICULTURAL COUNCIL OF WAGGA WAGGA INCORPORATED

DISCLAIMER:

The additional financial data presented with this report being the detailed profit and loss statement is in accordance with the books and records of the Multicultural Council of Wagga Wagga Incorporated which have been subjected to the audit procedures applied in our statutory audit of the Association for the year ended 30 June 2020. It will be appreciated that our statutory audit did not cover all details of additional financial data. Accordingly, we do not express an opinion on such financial data and no warranty of accuracy or reliability is given.

In accordance with our Firm's policy, we advise that neither the Firm nor any member or employee of the Firm undertakes responsibility arising in any way whatsoever to any person (other than the Association) in respect of such data, including any errors or omissions therein, arising through negligence or otherwise however caused.

JOHN L BUSH & CAMPBELL
Chartered Accountants



David Rosetta
Partner

Wagga Wagga
2 October 2020



MULTICULTURAL COUNCIL OF WAGGA WAGGA INCORPORATED

ABN 86 406 307 065

**STATEMENT OF PROFIT AND LOSS
FOR THE YEAR ENDED 30 JUNE 2020**

	2020	2019
	\$	\$
INCOME		
Grant funding - SGP	-	197,133
Grant funding - SET Client Services	377,560	177,351
Grant funding - Wagga Employment Initiative	199,068	199,068
Grant funding - Multicultural NSW	72,095	72,095
Grant funding - Peer Mentoring	159,946	224,240
Grant funding - Water Safety	-	121,154
Grant funding - Refugee Health Services	225,128	147,206
Other One-Off and Minor Recurrent Funding	38,058	21,949
Cashflow Boost	50,000	-
JobKeeper Subsidies	90,000	-
Interest Received	31,792	64,653
Donations	975	5,600
Sundry Income	10,501	8,843
	<hr/>	<hr/>
	1,255,124	1,239,292
EXPENDITURE		
Advertising & Promotion	2,663	142
Audit Fees	4,500	6,000
Computer Expenses	10,126	4,551
Contractors	1,859	17,292
Depreciation	37,358	52,690
Electricity & Gas	1,880	1,991
Donations	-	1,524
Governance & Corporate Costs	825	9,262
Direct Program Costs	87,616	168,062
Insurances	10,657	14,194
Motor Vehicle -Expenses	10,290	13,525
Office Supplies/Expenses	10,596	28,837
Rental Expenses	96,206	93,648
Repairs & Maintenance	606	2,379
Security / Fire Systems	362	538
Staff Conferences/Training/Travel	1,807	11,547
Telephone/Fax/Internet	12,441	13,107
Translating & Interpreting	16,661	4,684
Water & Rates	6,377	8,122
Wages & Salaries	712,199	668,136
Wages - Movement in Leave Entitlements	31,054	13,326
Superannuation	68,952	59,429
Worker's Compensation	19,854	11,973
	<hr/>	<hr/>
	1,144,891	1,204,959
	<hr/>	<hr/>
Net surplus/(deficit) from ordinary activities	110,233	34,333

